

**West Counseling, PLLC**

Please Fax to admissions/intake at 704-461-4334

**Referral Sheet**

NAME \_\_\_\_\_ AGE \_\_\_\_ Male/Female DATE OF BIRTH \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Street City State Zip

HOME PH \_\_\_\_\_ CELL PH \_\_\_\_\_

EMAIL:

**Insurance Info:**

Name of insured: \_\_\_\_\_ Policy/ID #: \_\_\_\_\_ Group # \_\_\_\_\_

Phone number: \_\_\_\_\_ Address: \_\_\_\_\_

Policy holder Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Employer: \_\_\_\_\_

Co Pay: \_\_\_\_\_ Co Insurance: \_\_\_\_\_ Deductible \_\_\_\_\_

**Secondary Insurance info:**

Name of insured: \_\_\_\_\_ Policy/ID #: \_\_\_\_\_ Group # \_\_\_\_\_

Phone number: \_\_\_\_\_ Address: \_\_\_\_\_

Policy holder Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Employer: \_\_\_\_\_

Co Pay: \_\_\_\_\_ Co Insurance: \_\_\_\_\_ Deductible \_\_\_\_\_

(If consumer is a child) PARENT/LEGAL GUARDIAN \_\_\_\_\_ Ph# \_\_\_\_\_

PARENT/LEGAL GUARDIAN \_\_\_\_\_ Ph# \_\_\_\_\_

**Primary Care Physician office:** \_\_\_\_\_ **Ph#** \_\_\_\_\_

**Fax#:** \_\_\_\_\_

**Referring Provider/NPI:** \_\_\_\_\_

**Referral Reason:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SERVICE ORDERS:** REQUIRED for all Medicaid funded services; RECOMMENDED for State funded services.  
(SECTION A): For services ordered by one of the Medicaid approved licensed signatories (see Instruction Manual).  
My signature below confirms the following: (Check all appropriate boxes.)

- Medical necessity for services requested is present, and constitutes the Service Order(s).
- The licensed professional who signs this service order has had direct contact with the individual.  Yes  No
- The licensed professional who signs this service order has reviewed the individual's record .  Yes  No

Signature: \_\_\_\_\_ License #: \_\_\_\_\_ Date: / /